

## City of Fort Worth, Texas Job Description

<b>Classification Title</b>	Senior Arborist		
<b>Job Code:</b>	ST5450	<b>Job Family:</b>	Service Trades
<b>Pay Grade</b>	506	<b>Date Created:</b>	12/31/2015
<b>FLSA Status</b>	Nonexempt	<b>Date Revised:</b>	

### GENERAL SUMMARY

Oversees and assist with the activities of employees who perform work related to the maintenance and care of City trees. Ensures work quality and safety of work performed in adherence to established policies and procedures; operates the more complex equipment and the removal of houses, fences, etc.

### ESSENTIAL DUTIES & RESPONSIBILITIES

*The intent of this job description is to provide a representative summary of the major duties and responsibilities performed by incumbents of this job. Incumbents may be requested to perform job-related tasks other than those specifically presented in this description.*

1. Assists the Crew leader with the supervision of crews which may include prioritizing and assigning work; ensures equipment is in good repair and being used properly.
2. Performs more technical and complex tasks of work including inspecting field operation equipment and recommending needed repairs.
3. Monitors and evaluates the quality, responsiveness, efficiency and effectiveness of assigned field and tree care operations methods and procedures.
4. Determines the safest method of climbing a tree and instructs the crew of the best way to proceed; assures the work area is barricaded and clear.
5. Responds to citizen inquiries and/or complaints.
6. Performs other related duties as required.
7. Adheres to assigned work schedule as outlined in the Department and City attendance policies and procedures; ensures all behaviors comply with the City's Personnel Rules and Regulations.

### KNOWLEDGE, SKILLS & ABILITIES

- **Knowledge of:**
  - Proper removal of trees, limbs and stumps in a safe and efficient manner.
  - Principles and practices of training and monitoring lower level staff.
  - Basic procedures, methods and techniques of budget preparation and control.
  - Methods and techniques of operating equipment used in pruning, tree trimming, and landscape techniques applicable to the Park and Recreation Forestry division.
  - Occupational hazards and standards safety practices.

- **Skill in:**
  - Organization and time management.
  - Customer service and networking.
  - Operating complex job related equipment.
  - Using good judgement.
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- **Ability to:**
  - Communicate clearly and effectively, both orally and in writing.
  - Oversee staff effective performance and care related to tree maintenance.
  - Plan, organize, direct and coordinate work of lower level staff.
  - Prepare clear and concise reports.
  - Identify Trees.
  - Climb and work in trees at excessive heights using ropes and saddle method.
  - Collaborate with outside entities to accomplish mission and goals.
  - Establish and maintain effective working relationships.
  - Work independently in a leadership role in the absence of the supervisor.

## **MINIMUM JOB REQUIREMENTS**

High School diploma/GED and three years of responsible experience in field construction, tree maintenance, tree climbing, or other operational activities related to Forestry area.

## **OTHER REQUIREMENTS**

Valid Texas Driver's License

Valid Texas Commercial Driver's License (CDL-A) at the time of hire.

## **WORKING CONDITIONS**

*The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

Depending on assignment, positions in this class typically require touching, talking, hearing, seeing, grasping, standing, stooping, kneeling, crouching, reaching, walking, repetitive motions, climbing, balancing, pushing, pulling and lifting; Incumbents may be exposed to moving mechanical parts, odors, dusts, poor ventilation, chemicals, oils, extreme temperatures, inadequate lighting, intense noises, gases, vibrations and workspace restrictions.

## **PHYSICAL DEMANDS**

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

Medium work – Depending on assignment, positions in this class typically exert up to 100 pounds of force occasionally, up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly having to move objects.